FHS of COMPUTER SCIENCE
FHS of COMPUTER SCIENCE & PHILOSOPHY and
FHS of MATHEMATICS & COMPUTER SCIENCE

PART C EXAMINATIONS

MINI PROJECTS - MICHAELMAS TERM 2023

NOTICE TO CANDIDATES

Full particulars of the examinations are given in the Examination Regulations, and the Examination Conventions for 2023-24 will be found at http://www.cs.ox.ac.uk/teaching/examinations/.

Six courses are scheduled for examination at the end of Michaelmas Term 2023. This notice gives information about what to submit, and when, and guidelines for mini-projects (Appendix A).

1. **Submitted Mini-project(s)**
   Release Date
   The mini-projects (take-home assignments) for each course may be downloaded from Inspera from 12:00 noon (UK time) on the date shown:

   Friday of week 8, Michaelmas Term (1nd December 2023):
   - Computational Biology
   - Computational Learning Theory
   - Concurrent Algorithms and Data Structures
   - Distributed Processes, Types and Programming
   - Graph Representation Learning
   - Quantum Processes and Computation

   Submitting a mini-project
   Mini-projects must be submitted online through Inspera. We do not accept printed copies. Please name your file with your **candidate number** (not student number) and the **name of the assignment.**

   Please note that your candidate number should be the only means of identification of your work. Please ensure that you include your candidate number on the front page of each mini-project submitted. **DO NOT include your name or student number.** You can obtain your candidate number through Student Self Service (for guidance on using the Student Self Service, please visit: http://www.ox.ac.uk/students/selfservice/). Should you encounter any problems doing this then please contact academic.administrator@cs.ox.ac.uk.

   Once mini-projects have been published they are not to be shared or discussed with other students or anybody else. Please note, where mini-projects are set for candidates studying a different degree programme the material covered in the mini-project may be similar but may not be identical.

   Submission Date
   Submission Date: 12.00 noon, Wednesday 3rd January 2024

<u>Guidelines for mini-projects</u>
Please refer to [Appendix A.](#)

2. Late submission or failure to submit coursework
Under the provisions permitted by the regulations, late submission of coursework (i.e. mini-projects) where there are no extenuating circumstances may result in the following penalties:

Lateness	Cumulative penalty
Up to 12 hours	10 marks
12 – 48 hours	20 marks
48 – 72 hours	30 marks
72 – 96 hours	40 marks
96 hours – 14 days	50 marks
More than 14 calendar days after the notice of non-submission	Fail

3. Practicals
Please do not submit the practical work from your Michaelmas Term courses with your mini-projects, **but please do keep the work in a safe place until required for submission**. You will be required to submit your practical work for all your courses in one bundle in Trinity Term. Details of the submission date and time will follow in Hilary Term. You should get your practicals signed off in the last session of term.

Please remember that you need to obtain an overall pass in your practicals to be able to pass Part C. See the [Conventions](#) for details.

4. Results
Subject to University approval, we intend to release provisional marks for Michaelmas Term mini-projects subsequent to the examiners' meeting in Week 3 of Hilary Term 2024. Further details will follow.

5. Problems
You **MUST NOT** contact any member of the Examination Board, your supervisor, or lecturer in charge of the course with any queries about the mini-project. Please address any such queries to a member of the academic admin team (academic.administrator@cs.ox.ac.uk), who will advise you of the next steps. You must do so no later than **12 noon on Friday 15th December 2023.**

For questions about your exams in general, please feel free to contact any member of the academic administration team at academic.administrator@cs.ox.ac.uk

Professor Thomas Melham
Chair of Examiners
Final Honour Schools of Computer Science, Part C
Computer Science & Philosophy, Part C
Mathematics and Computer Science, Part C

November 2023

Appendix A

The mini-project will be designed to be completed in about three days. It will include some questions that are more open-ended than those in a standard sit-down exam.

1. If you plan to complete your mini-projects away from Oxford, make sure that you have access to adequate computing resources, including email.

   Please note that some of your mini-projects have page limits, as set out in your student handbook. If there is no page limit, you should aim at writing about 10 pages.

2. If you think you will have trouble with completing all the mini-projects you planned to do, and want to drop one of them, discuss this with your college tutor. If you do decide to drop a mini-project, make sure you advise academic.administrator@cs.ox.ac.uk and the tutor of the relevant class **before 27th November**. The same applies if you change your mind about which mini-projects you want to take, or if you want to complete an additional one.

3. When submitting your mini-projects, you will have to complete a Declaration Form attesting that they are your own work, except where indicated. For assessed work submitted online, the declaration will be an on-screen form. Failure to correctly acknowledge your sources is plagiarism, which is treated as a very serious disciplinary offence. Please consult the University website regarding plagiarism, and the detailed guidance on plagiarism in your student handbook.

   YOU SHOULD NOT show your mini-project to, or discuss it with, any other student.
   YOU SHOULD NOT ask or seek to look at anybody else's work.

   Please note that where mini-projects are set for candidates studying a different degree programme the material covered in the mini-project may be similar but may not be identical.

   If you use material from any other source such as textbooks, lecture notes or the web, then you should reference it explicitly at the relevant point. For guidance on proper referencing see the resources below, and discuss with your tutor.

   https://www.ox.ac.uk/students/academic/guidance/skills
   http://www.cs.ox.ac.uk/files/3161/Referencing.pdf